

Tesseract  
International Research Enrichment Students' Society, HKUSTSU, Session 2018-2019  
Financial Report

Amount left after session 2017-2018: HK\$ 9146.16  
Printing Budget left after session 2017-2018: HK\$ 161.5

April, 2018

1. Joint Science Inauguration Ceremony			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Main items			
Invitation card	5.00	6	30.00
Thank you card	4.00	14	56.00
Certificates	4.00	30	120.00
Seating card	1.00	19	19.00
Booklets	4.00	200	800.00
Cost on breaching sponsor contract	896.00	1	896.00
Flower corsage for name tags	20.00	155	3100.00
Delivery fee for flower corsage	50.00	1	50.00
Pocket pin for flower corsage	75.60	1	75.60
Plastic for name tags	0.25	200	50.00
Food			
Refreshment	760.00	1	760.00
Cleaning fee	200.00	1	200.00
Jelly fuel	160.00	1	160.00
Delivery fee	100.00	1	100.00
Souvenir			
Cup for professor	17.02	23	391.36
Pen	4.55	150	682.23
Decoration			
Decoration ribbon	5.00	30	150.00
White ballons	40.00	1	40.00
Gold ballons	25.00	1	25.00
Tablecloth	10.00	20	200.00
Delivery fee for souvenir and decoration items	112.76	1	112.76
Others			
Posters	11.09	6	66.51
Banner 4m*4m	655.00	1	655.00
Delivery fee for banner	135.00	1	135.00
Foam board	363.92	1	363.92
Delivery fee for signboard	102.00	1	102.00
Backup banner for backdrop	669.00	1	669.00
Subtotal (for whole joint science)			10009.38
Overall (IRESS)			-1137.50

May, 2018

2. Graduation Party and End of Semester Party			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation Fee			
Year 4 students	80.00	7	560.00
Non-year 4 students	100.00	16	1600.00
Walk-in non-year 4 students	120.00	2	240.00
Exco members	80.00	11	880.00
Subtotal			3280.00
Expense			

Tesseract  
International Research Enrichment Students' Society, HKUSTSU, Session 2018-2019  
Proposed Financial Budget

Amount left after session 2017-2018: HK\$ 9146.16  
Printing Budget left after session 2017-2018: HK\$ 161.5

April, 2018

1. Joint Science Inauguration Ceremony			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Deposit	1395.00	1	1395.00
Subtotal			1395.00
Overall			-1395.00

May, 2018

2. Graduation Party and End of Semester Party			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation Fee			
Year 4 students	80.00	10	800.00
Walk-in year 4 students	100.00	3	300.00
Non-year 4 students	100.00	12	1200.00
Walk-in non-year 4 students	120.00	0	0.00
Non-members	120.00	1	120.00
Walk-in non-members	140.00	0	0.00

Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Posters	3.00	11	33.00
Catering			
Two bottles of drinks & tableware	69.80	1	69.80
KFC	728.00	1	728.00
Pizza Hut	970.00	1	970.00
Decoration			
Ribbon	84.00	1	84.00
Balloon (IRE)	22.90	1	22.90
Photo booth card	166.00	1	166.00
Game materials			
Stickers (sticker stalker)	14.40	1	14.40
Paper (You draw I guess)	0.30	26	7.80
Gifts for graduate students			
Souvenirs (A set of book and pen)	40.86	14	572.00
Cards	1.79	15	26.80
Transportation			
For balloon	23.80	1	23.80
For souvenirs	63.60	1	63.60
Subtotal			2782.10
Overall			497.90

August, 2018

3. Registration Day			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Overall			0.00

4. Orientation Camp

Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation Fee			
Freshmen and Spies	400.00	20	8000.00
Leaders	380.00	10	3800.00
Exco members	400.00	11	4400.00
Subtotal			16200.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
O camp materials			
T-shirts & Bags	2935.00	1	2935.00
Accommodation			
Hall Charges	7744.00	1	7744.00
Promotion materials			
Posters*11 (Freshman)	34.40	1	34.40
Posters (Joba Joma)	3.00	10	30.00
Food			
Day 1 Dinner (Golden rice bowl)	2150.00	1	2150.00
Day 2 Breakfast (Mc Donald)	920.00	1	920.00
Day 2 Lunch	40.00	41	1640.00
Day 2 Dinner (Pizza hut)	974.00	1	974.00
Day 3 Breakfast (Mc Donald)	920.00	1	920.00
Day 3 Lunch (Chinese Restaurant)	3087.00	1	3087.00
Dessert	936.00	1	936.00
BBQ materials	533.70	1	533.70
Game materials			
Battery	32.20	1	32.20

Exco members	80.00	11	880.00
Subtotal			3300.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Posters	3.00	15	45.00
Dinner (including 3 professors)	50.00	40	2000.00
Decoration	200.00	1	200.00
Game materials			
Stickers (Sticker stalker) (10 sheets/participant)	0.50	370	185.00
Name Stickers (Who am I) (1 sheet/participant)	0.50	26	13.00
Cards (Likes and Dislikes) (1 card/participant)	1.00	26	26.00
Paper (You draw I guess) (1 sheet/participate)	0.30	26	7.80
Cards (HK, Kowloon, NT) (3 cards/group)	1.00	6	6.00
Gifts for graduate students			
Souvenirs	40.00	15	600.00
Cards	5.00	15	75.00
Subtotal			3157.80
Overall			142.20

August, 2018

3. Registration Day			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
A3 size board	10.00	5	50.00
Subtotal			50.00
Overall			-50.00

4. Orientation Camp

Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation Fee			
Freshmen and Spies	400.00	23	9200.00
Leaders	380.00	10	3800.00
Exco members	400.00	11	4400.00
Subtotal			17400.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
O camp materials			
T-shirts & Bags	2926.00	1	2926.00
Transport for sponsorship	200.00	1	200.00
Accommodation			
Hall Charges (double room)	280.00	8	2240.00
Hall Charges (triple room)	312.00	7	2184.00
Laundry	20.00	2	40.00
Promotion materials			
Posters (Leaders and Spies)	3.00	15	45.00
Posters (Freshmen)	3.00	15	45.00
Food			
Day 1 Dinner	40.00	44	1760.00
Day 2 Breakfast	20.00	41	820.00
Day 2 Lunch	40.00	41	1640.00
Day 2 Dinner (BBQ)	40.00	41	1640.00
Day 3 Breakfast	20.00	41	820.00
Day 3 Lunch	50.00	41	2050.00
Game materials			

Subtotal	21936.30
Overall	-5736.30

September, 2018

5. Orientation Week			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society T-shirt & Paper & Laptop bag	140.00	22	3080.00
Society T-shirt & Paper	70.00	8	560.00
Society Paper & Laptop bag	90.00	1	90.00
Society T-shirt	50.00	13	650.00
Society Paper	30.00	4	120.00
Society Laptop bag	80.00	5	400.00
Society Paper 17-18	30.00	2	60.00
Subtotal			4960.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society T-shirt	31.20	55	1716.00
Society Paper (100 piece)	24.25	40	970.00
Society Laptop bag	51.10	40	2044.00
Welfare pack bag (6 in a pack)	9.00	7	63.00
Subtotal			4793.00
Overall			167.00

6. Semester Commencement Dinner			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Poster	37.30	1	37.30
Subtotal			37.30
Overall			-37.30

7. Joint Science Singing Contest			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation fee	10.00	11	110.00
Subtotal			110.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Payment	395.70	1	395.70
Subtotal			395.70
Overall			-285.70

October, 2018

8. Subcommittee Function			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation fee	20.00	25	500.00
Subtotal			500.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Game materials	165.35	1	165.35
Printing	43.60	1	43.60
Refreshment	251.05	1	251.05
Subtotal			460.00
Overall			40.00

9. Ordering of Society Jacket

Game materials	400.00	1	400.00
Subtotal			16810.00
Overall			590.00

September, 2018

5. Orientation Week			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society T-shirt	35.00	45	1575.00
Society Paper (100 piece)	20.00	50	1000.00
Previous Society items	15.00	40	600.00
Subtotal			3175.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society T-shirt	30.00	60	1800.00
Society Paper (100 piece)	20.00	60	1200.00
Posters	3.00	15	45.00
Counter Decoration	50.00	1	50.00
Subtotal			3095.00
Overall			80.00

6. Semester Commencement Dinner			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Poster	3.00	15	45.00
Subtotal			45.00
Overall			-45.00

7. Joint Science Singing Contest			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Deposit	400.00	1	400.00
Subtotal			400.00
Overall			-400.00

October, 2018

8. Subcommittee Function			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Overall			0.00

9. Ordering of Society Jacket

Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society Jacket (member)	130.00	19	2470.00
Society Jacket (non-member)	150.00	1	150.00
Society Jacket (17-18)	150.00	2	300.00
Subtotal			2920.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society Jacket	136.00	20	2720.00
Subtotal			2720.00
Overall			200.00

10. HKUST Science Research Sharing			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Posters	3.00	11	33.00
Subtotal			33.00
Overall			-33.00

11. Class Photo-taking			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
4R Photos (non-laminated)	1.20	9	10.80
4R Photos (laminated)	5.20	34	176.80
Subtotal			187.60
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Posters	39.00	1	39.00
4R photos	252.40	1	252.40
Subtotal			291.40
Overall			-103.80

November, 2018			
12. Alumni Congregation Photo Booth			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Props (IG board & cards)	128.20	1	128.20
Subtotal			128.20
Overall			-128.20

13. New Executive Committee Information Session			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00

Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society Jacket (member)	150.00	38	5700.00
Society Jacket (non-member)	170.00	4	680.00
Subtotal			6380.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society Jacket	140.00	45	6300.00
Posters	3.00	15	45.00
Subtotal			6345.00
Overall			35.00

10. HKUST Science Research Sharing			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Posters	3.00	15	45.00
Souvenirs	15.00	4	60.00
Light refreshment	5.00	4	20.00
Thank you card	3.00	4	12.00
Subtotal			137.00
Overall			-137.00

11. Class Photo-taking			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
4R Photos (non-laminated)	2.00	25	50.00
4R Photos (laminated)	4.00	40	160.00
Subtotal			210.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Posters	3.00	15	45.00
4R Photos (group photo for gifts)	1.50	60	90.00
Photo frame for professors	10.00	6	60.00
4R Photos (for sale)	1.50	25	37.50
4R Photos (for sale) (laminated)	3.50	40	140.00
Subtotal			372.50
Overall			-162.50

November, 2018			
12. Alumni Congregation Photo Booth			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Posters	3.00	15	45.00
Props	100.00	1	100.00
Subtotal			145.00
Overall			-145.00

13. New Executive Committee Information Session			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00

Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Light refreshment (3 EDO crackers & 3 packs of vita drinks)	67.20	1	67.20
Subtotal			67.20
Overall			-67.20

14. Annual Dinner			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation fee	150.00	28	4200.00
Frederick sponsor	200.00	1	200.00
Vic Law sponsor	1000.00	1	1000.00
Subtotal			5400.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Poster	3.00	11	33.00
Catering (Chinese restaurant)	3756.00	1	3756.00
Thank you card	15.00	5	75.00
Starbucks cup	200.00	1	200.00
Starbucks tumbler	150.00	1	150.00
Starbucks card	50.00	5	250.00
Tic Tak	89.00	1	89.00
A deck of mini cards	14.00	1	14.00
Mahjong (cards)	25.00	1	25.00
Hand warmer	12.00	4	48.00
Stuffed toy (polar bear)	79.90	1	79.90
Bluetooth Speaker	120.40	1	120.40
Subtotal			4840.30
Overall			559.70

December, 2018			
15. Christmas Party			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation fee	50.00	26	1300.00
Subtotal			1300.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Pizza Box	1409.00	1	1409.00
Subtotal			1409.00
Overall			-109.00

February, 2019			
16. Annual Election			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Overall			0.00

Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Posters	3.00	15	45.00
Information pamphlets	1.00	15	15.00
Light refreshment	5.00	15	75.00
Subtotal			135.00
Overall			-135.00

14. Annual Dinner			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation fee	160.00	50	8000.00
Subtotal			8000.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Catering	130.00	56	7280.00
Decoration	100.00	1	100.00
Game materials	50.00	1	50.00
Posters	3.00	15	45.00
Prizes	300.00	1	300.00
Subtotal			7775.00
Overall			225.00

December, 2018			
15. Christmas Party			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Participation Fee			
Member	60.00	30	1800.00
non-member	70.00	4	280.00
Exco	60.00	11	660.00
Subtotal			2740.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Catering	2200.00	1	2200.00
Decoration	300.00	1	300.00
Posters	3.00	15	45.00
Extra gifts as spare for gift exchange	50.00	3	150.00
Subtotal			2695.00
Overall			45.00

February, 2019			
16. Annual Election			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Printing fee	0.30	70	21.00
Official Notice	0.30	20	6.00
Subtotal			27.00

Overall	-27.00
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March, 2019

17. Annual General Meeting			
Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Overall			0.00

March, 2019

17. Annual General Meeting			
Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
/	/	/	0.00
Subtotal			0.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Printing fee	0.30	400	120.00
Official notice	0.30	50	15.00
Subtotal			135.00
Overall			-135.00

18. Others

Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Membership fee (1 year)	30.00	2	60.00
Membership fee (2 years)	60.00	1	60.00
Membership fee (3 years)	90.00	3	270.00
Membership fee (4 years)	120.00	20	2400.00
Membership fee (Associate member)	40.00	3	120.00
Annual SU subsidy	1000.00	1	1000.00
Subtotal			3910.00
Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society Banner	437.00	1	437.00
Receipts	8.00	8	64.00
Tape	7.00	4	28.00
Subtotal			529.00
Overall			3381.00

18. Others

Expected Revenue			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Membership fee	120.00	20	2400.00
Annual SU subsidies	1000.00	1	1000.00
Subtotal			3400.00
Expected Expense			
Item	Unit Price (HK\$)	Quantity	Total (HK\$)
Society Banner	800.00	1	800.00
Name cards for EVP	55.00	1	55.00
Name cards for Exco except EVP	45.00	10	450.00
Subtotal			1305.00
Overall			2095.00

Summary	Amount (HK\$)
1. Joint Science Inauguration Ceremony	-1137.50
2. Graduation Party and End of Semester Party	497.90
3. Registration Day	0.00
4. Orientation Camp	-5736.30
5. Orientation Week	167.00
6. Semester Commencement Dinner	-37.30
7. Joint Science Singing Contest	-285.70
8. Subcommittee Function	40.00
9. Ordering of Society Jacket	200.00
10. HKUST Science Research Sharing	-33.00
11. Class Photo-taking	-103.80
12. Alumni Congregation Photo Booth	-128.20
13. New Executive Committee Information Session	-67.20
14. Annual Dinner	559.70
15. Christmas Party	-109.00
16. Annual Election	0.00
17. Annual General Meeting	0.00
18. Others	3381.00
Net Balance	-2792.40
Total Balance	6353.76

Summary	Amount (HK\$)
1. Joint Science Inauguration Ceremony	0.00
2. Graduation Party and End of Semester Party	142.20
3. Registration Day	-50.00
4. Orientation Camp	590.00
5. Orientation Week	80.00
6. Semester Commencement Dinner	-45.00
7. Joint Science Singing Contest	-400.00
8. Subcommittee Function	0.00
9. Ordering of Society Jacket	35.00
10. HKUST Science Research Sharing	-137.00
11. Class Photo-taking	-162.50
12. Alumni Congregation Photo Booth	-145.00
13. New Executive Committee Information Session	-135.00
14. Annual Dinner	225.00
15. Christmas Party	45.00
16. Annual Election	-27.00
17. Annual General Meeting	-135.00
18. Others	2095.00
Net Balance	1975.70
Total Balance	1121.86



Society Chop

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Session 2018-2019