

Tesseract
International Research Enrichment Students' Society, HKUSTSU, Session 2018-2019
Proposed financial budget

Amount left after session 2017-2018: HK\$ 7215.52
Printing Budget left after session 2017-2018: HK\$ 161.5

April, 2018

| 1. Joint Science Inauguration Ceremony | | | |
|--|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Deposit | 1,395.00 | 1 | 1,395.00 |
| Subtotal | | | 1,395.00 |
| Overall | | | -1,395.00 |

May, 2018

| 2. Graduation Party and End of Semester Party | | | |
|--|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Participation Fee | | | |
| Year 4 Students | 80 | 10 | 800 |
| Walk-in Year 4 Students | 100 | 3 | 300 |
| Other Non-Year 4 Students | 100 | 12 | 1200 |
| Walk-in Non-Year 4 Students | 120 | 0 | 0 |
| Non-member | 120 | 1 | 120 |
| Walk-in non-member | 140 | 0 | 0 |
| Exco fee | 80 | 11 | 880 |
| Subtotal | | | 3300 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Posters (A3) | 3 | 15 | 45 |
| Dinner (including 3 professors) | 50 | 40 | 2000 |
| Decoration | 300 | 1 | 300 |
| Game materials | | | |
| Stickers (sticker stalker) (10 sheets/participant) | 0.5 | 370 | 185 |
| Name Stickers (Who am I) (1 sheet/participant) | 0.5 | 26 | 13 |
| Cards (Likes and Dislikes) (1 card/participant) | 1 | 26 | 26 |
| Buckets (Bucket challenge) | 0 | 3 | 0 |
| Paper (You draw I guess) (1 sheet/participate) | 0.3 | 26 | 7.8 |
| Cards (HK, Kowloon, NT) (3 cards/group) | 1 | 6 | 6 |
| Bomb (Pass the bomb) | 20 | 1 | 20 |
| Slimes (Slime dart) | 15 | 2 | 30 |
| Gifts for graduate students | | | |
| Souvenirs | 50 | 12 | 600 |
| Cards | 5 | 12 | 60 |
| Subtotal | | | 3292.8 |
| Overall | | | 7.2 |

August, 2018

| 3. Registration Day | | | |
|---------------------|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| A3 size board | 6 | 5 | 30 |
| Subtotal | | | 30 |
| Overall | | | -30 |

| 4. Orientation Camp | | | |
|----------------------------------|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Participation Fee | | | |
| Freshmen and Spies | 400 | 16 | 6400 |
| Leaders | 380 | 11 | 4180 |
| Exco Members | 370 | 11 | 4070 |
| Subtotal | | | 14650 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| O camp materials | | | |
| Sponsorship (T-shirts+bags) | 2926 | 1 | 2926 |
| Transport for sponsorship | 200 | 1 | 200 |
| Accommodation | | | |
| Hall Charges(double room) | 280 | 9 | 2,520.00 |
| Hall Charges(triple room) | 312 | 6 | 1,872.00 |
| Laundry | 20 | 2 | 40 |
| Promotion materials | | | |
| Posters (Leaders and Spies) (A3) | 3 | 15 | 45 |
| Posters (Freshmen) (A3) | 3 | 15 | 45 |
| Food | | | |
| Day 1 Dinner | 40 | 38 | 1,520.00 |
| Day 2 Breakfast | 30 | 38 | 1140 |
| Day 2 Lunch | 40 | 38 | 1,520.00 |
| Day 2 Dinner(BBQ) | 70 | 38 | 2,660.00 |
| Day 3 Breakfast | 30 | 38 | 1140 |
| Day 3 Lunch | 50.00 | 38 | 1,900.00 |
| Game materials | | | |
| Game materials | 400 | 1 | 400 |
| Subtotal | | | 17,928.00 |
| Overall | | | -3,278.00 |

September, 2018

| 5. Orientation Week | | | |
|----------------------------|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Society paper (set of 100) | 20 | 50 | 1,000.00 |
| Society T-shirt (member) | 45 | 45 | 2,025.00 |

| | | | |
|-------------------------------|-------------------|----------|--------------|
| Subtotal | | | 3,025.00 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Society Paper (set of 100*60) | 1,200.00 | 1 | 1,200.00 |
| Society T-shirt | 30 | 60 | 1,800.00 |
| Posters (A3) | 3 | 15 | 45 |
| Subtotal | | | 2,885.00 |
| Overall | | | 140.00 |

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|---------------------------------|-------------------|----------|--------------|
| 6. Semester Commencement Dinner | | | |
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Poster (A3) | 3 | 15 | 45 |
| Subtotal | | | 45 |
| Overall | | | -45 |

| | | | |
|----------------------------------|-------------------|----------|--------------|
| 7. Joint Science Singing Contest | | | |
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Deposit | 500 | 1 | 500 |
| Subtotal | | | 500 |
| Overall | | | -500 |

October, 2018

| | | | |
|--------------------------|-------------------|----------|--------------|
| 8. Subcommittee Function | | | |
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Overall | | | 0 |

| | | | |
|-------------------------------|-------------------|----------|--------------|
| 9. Ordering of Society Jacket | | | |
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Society Jacket | 160 | 45 | 7,200.00 |
| Subtotal | | | 7,200.00 |

| Expected Expense | | | |
|------------------|-------------------|----------|--------------|
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Society Jacket | 140 | 50 | 7,000.00 |
| Posters (A3) | 3 | 15 | 45 |
| Subtotal | | | 7,045.00 |
| Overall | | | 155.00 |

| 10. HKUST Science Research Sharing | | | |
|------------------------------------|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Posters (A3) | 3 | 15 | 45 |
| Souvenir | 15 | 5 | 75 |
| Light refreshment | 5 | 5 | 25 |
| Subtotal | | | 145 |
| Overall | | | -145 |

| 11. Class Photo-taking | | | |
|----------------------------------|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| 4R Photos (non laminated) | 2 | 25 | 50 |
| 4R Photos (laminated) | 4 | 40 | 160 |
| Subtotal | | | 210 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Posters (A3) | 3 | 15 | 45 |
| 4R Photos (Gift) | 1.5 | 50 | 75 |
| 4R Photos (for sale) | 1.5 | 25 | 37.5 |
| 4R Photos (for sale) (laminated) | 3.5 | 40 | 140 |
| Subtotal | | | 297.5 |
| Overall | | | -87.5 |

November, 2018

| 12. Alumni Congregation Photo Booth | | | |
|-------------------------------------|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Posters (A3) | 3 | 15 | 45 |
| Props | 100 | 1 | 100 |
| Subtotal | | | 145 |
| Overall | | | -145 |

| 13. New Executive Committee Information Session | | | |
|---|--|--|--|
|---|--|--|--|

| Expected Revenue | | | |
|-----------------------|-------------------|----------|--------------|
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Posters (A3) | 3 | 15 | 45 |
| Information Pamphlets | 1 | 15 | 15 |
| Light Refreshment | 5 | 15 | 75 |
| Subtotal | | | 135 |
| Overall | | | -135 |
| 14. Annual Dinner | | | |
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Participation Fee | 160 | 50 | 8000 |
| Subtotal | | | 8000 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Catering | 130 | 56 | 7280 |
| Decoration | 100 | 1 | 100 |
| Game materials | 50 | 1 | 50 |
| Posters (A3) | 3 | 15 | 45 |
| Prizes | 300 | 1 | 300 |
| Subtotal | | | 7775 |
| Overall | | | 225 |

December, 2018

| 15. Christmas Party | | | |
|--|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Participation Fee | | | |
| Member | 60 | 35 | 2100 |
| non-member | 70 | 2 | 140 |
| Exco | 50 | 11 | 550 |
| Subtotal | | | 2790 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Catering | 2,200.00 | 1 | 2,200.00 |
| Decoration | 300 | 1 | 300 |
| Posters (A3) | 3 | 15 | 45 |
| Extra gifts as spare for gift exchange | 50 | 3 | 150 |
| Subtotal | | | 2,695.00 |
| Overall | | | 95.00 |

February, 2019

| 16. Annual Election | | | |
|---------------------|-------------------|----------|--------------|
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |

| | | | |
|------------------|-------------------|----------|--------------|
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Printing fee | 0.3 | 70 | 21 |
| Official Notice | 0.3 | 20 | 6 |
| Subtotal | | | 27 |
| Overall | | | -27 |

March, 2019

| | | | |
|----------------------------|-------------------|----------|--------------|
| 17. Annual General Meeting | | | |
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| / | / | / | 0 |
| Subtotal | | | 0 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Printing fee | 0.3 | 400 | 120 |
| Official notice | 0.3 | 50 | 15 |
| Subtotal | | | 135 |
| Overall | | | -135 |

| | | | |
|--------------------------------|-------------------|----------|--------------|
| 18. Others | | | |
| Expected Revenue | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Membership fee | 120 | 20 | 2400 |
| Annual SU Subsidies | 1,000.00 | 1 | 1,000.00 |
| Subtotal | | | 3400 |
| Expected Expense | | | |
| Item | Unit Price (HK\$) | Quantity | Total (HK\$) |
| Society Banner | 800 | 1 | 800 |
| Name cards for EVP | 55 | 1 | 55 |
| Name cards for Exco except EVP | 45 | 10 | 450 |
| Subtotal | | | 1305 |
| Overall | | | 2095 |

| Summary | Amount (HK\$) |
|---|---------------|
| 1. Joint Science Inauguration Ceremony | -1,395.00 |
| 2. Graduation Party and End of Semester Party | 7.2 |
| 3. Registration Day | -30 |
| 4. Orientation Camp | -3,278.00 |
| 5. Orientation Week | 140.00 |
| 6. Semester Commencement Dinner | -45 |
| 7. Joint Science Singing Contest | -500 |
| 8. Subcommittee Function | 0 |
| 9. Ordering of Society Jacket | 155.00 |
| 10. HKUST Science Research Sharing | -145 |
| 11. Class Photo-taking | -87.5 |
| 12. Alumni Congregation Photo Booth | -145 |
| 13. New Executive Committee Information Session | -135 |

| | |
|----------------------------|-----------|
| 14. Annual Dinner | 225 |
| 15. Christmas Party | 95.00 |
| 16. Annual Election | -27 |
| 17. Annual General Meeting | -135 |
| 18. Others | 2095 |
| Net Balance | -3,205.30 |
| Total Balance | 4,010.22 |