

Voyager
International Research Enrichment Students' Society, HKUSTSU, Session 2015-2016
Proposed Financial Budget

Amount left after session 2014-2015 : \$6244.8

Printing Budget left after session 2014-2015 : \$0

April, 2015

1. Class Photo Taking			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
4R photos	\$ 1.00	35	\$ 35.00
Subtotal			\$ 35.00
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
4R photos (gift)	\$ 0.80	35	\$ 28.00
4R photos (for graduate)	\$ 0.80	11	\$ 8.80
4R photo frames	\$ 5.00	46	\$ 230.00
A3 posters	\$ 2.00	20	\$ 40.00
4R photos (for sale)	\$ 0.80	35	\$ 28.00
Subtotal			\$ (334.80)
Overall			\$ (299.80)

May, 2015

2. Joint Science Inauguration Ceremony			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Subtotal			\$ -
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Deposit	\$ 1,300.00	1	\$ 1,300.00
Subtotal			\$ (1,300.00)
Overall			\$ (1,300.00)

June, 2015

3. Graduation Party			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Participation fee(Graduates)	\$ 100.00	11	\$ 1,100.00
Participation fee(Others)	\$ 130.00	23	\$ 2,990.00
Subtotal			\$ 4,090.00
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Decoration	\$ 250.00	1	\$ 250.00
Game prizes	\$ 400.00	1	\$ 400.00
Game materials	\$ 100.00	1	\$ 100.00
A3 Poster	\$ 2.00	20	\$ 40.00
Gift for graduates	\$ 100.00	11	\$ 1,100.00
4R photos of professors (as gift)	\$ 0.80	22	\$ 17.60
Graduation card	\$ 20.00	11	\$ 220.00
Food and drinks	\$ 2,000.00	1	\$ 2,000.00
Subtotal			\$ (4,127.60)
Overall			\$ (37.60)

August, 2015

4. Registration Day			
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Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Subtotal			\$ -
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Promotional material	\$ 200.00	1	\$ 200.00
Subtotal			\$ (200.00)
Overall			\$ (200.00)

5. Orientation Camp			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Participation fee (Executive Committee)	\$ 350.00	10	\$ 3,500.00
Participation fee (Leader)	\$ 350.00	10	\$ 3,500.00
Participation fee (Freshman)	\$ 400.00	12	\$ 4,800.00
Subtotal			\$ 11,800.00
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Orientation Camp T-shirt for freshmen	\$ 35.00	20	\$ 700.00
Orientation Camp T-shirt for leaders	\$ 35.00	10	\$ 350.00
Day 1 Dinner (BBQ)	\$ 60.00	32	\$ 1,920.00
Day 2 Breakfast (McDonald's)	\$ 25.00	32	\$ 800.00
Day 2 Lunch (Pizza)	\$ 40.00	32	\$ 1,280.00
Day 2 Dinner (Golden Rice Bowl)	\$ 30.00	32	\$ 960.00
Day 3 Breakfast (LG7)	\$ 25.00	32	\$ 800.00
Snacks & drinks for beach day	\$ 300.00	1	\$ 300.00
Accommodation (Twin-bed room)	\$ 123.00	32	\$ 3,936.00
Game material	\$ 600.00	1	\$ 600.00
Decoration	\$ 200.00	1	\$ 200.00
First-aid kit	\$ 50.00	1	\$ 50.00
Booklet	\$ 6.00	22	\$ 132.00
Laundry	\$ 30.00	1	\$ 30.00
A3 Posters	\$ 2.00	20	\$ 40.00
Subtotal			\$ (12,098.00)
Overall			\$ (298.00)

September, 2015

6. Semester Commencement Dinner			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Subtotal			\$ -
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
A3 Posters	\$ 2.00	20	\$ 40.00
Subtotal			\$ (40.00)
Overall			\$ (40.00)

7. Orientation Week			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Society paper (set of 100)	\$ 20.00	50	\$ 1,000.00
Society T-shirt	\$ 60.00	45	\$ 2,700.00
Subtotal			\$ 3,700.00
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Society paper (set of 6000)	\$ 1,020.00	1	\$ 1,020.00

Society T-shirt	\$ 50.00	55	\$ 2,750.00
A3 posters	\$ 2.00	20	\$ 40.00
Subtotal			\$ (3,810.00)
Overall			\$ (110.00)

Date to be confirmed

8. Joint Science Singing Contest			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Subtotal			\$ -
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Deposit	\$ 500.00	1	\$ 500.00
Subtotal			\$ (500.00)
Overall			\$ (500.00)

October, 2015

9. HKUST Senior Science Student Sharing			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Subtotal			\$ -
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
A3 poster	\$ 2.00	20	\$ 40.00
Souvenir	\$ 10.00	4	\$ 40.00
Road sign	\$ 0.30	5	\$ 1.50
Light refreshment	\$ 8.00	4	\$ 32.00
Subtotal			\$ (113.50)
Overall			\$ (113.50)

November, 2015

10. Sub-committee Function			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Subtotal			\$ -
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Subtotal			\$ -
Overall			\$ -

11. Ordering of Society Jacket			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Society jacket	\$ 140.00	35	\$ 4,900.00
Subtotal			\$ 4,900.00
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Society jacket manufacturing fee	\$ 120.00	35	\$ 4,200.00
Transport fee	\$ 13.00	35	\$ 455.00
A3 Posters	\$ 2.00	20	\$ 40.00
Subtotal			\$ (4,695.00)
Overall			\$ 205.00

12. New Executive Committee Information Session			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)

Subtotal			\$ -
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
A3 posters	\$ 2.00	20	\$ 40.00
Information pamphlets	\$ 1.00	15	\$ 15.00
Subtotal			\$ (55.00)
Overall			\$ (55.00)

13. Annual Dinner			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Participation fee	\$ 160.00	35	\$ 5,600.00
Subtotal			\$ 5,600.00
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
A3 poster	\$ 2.00	20	\$ 40.00
Decoration	\$ 100.00	1	\$ 100.00
Game materials	\$ 50.00	1	\$ 50.00
Catering	\$ 120.00	41	\$ 4,920.00
Prizes	\$ 300.00	1	\$ 300.00
Subtotal			\$ (5,410.00)
Overall			\$ 190.00

December, 2015

14. Christmas Party			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Participation fee	\$ 80.00	35	\$ 2,800.00
Subtotal			\$ 2,800.00
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Catering	\$ 2,000.00	1	\$ 2,000.00
A3 posters	\$ 2.00	20	\$ 40.00
Decoration	\$ 100.00	1	\$ 100.00
Game materials	\$ 200.00	1	\$ 200.00
Extra gifts as spare for gift exchange	\$ 50.00	3	\$ 150.00
Subtotal			\$ (2,490.00)
Overall			\$ 310.00

February, 2016

15. Annual Election			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Subtotal			\$ -
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Printing fee	\$ 0.30	50	\$ 15.00
Official notice	\$ 0.30	20	\$ 6.00
Subtotal			\$ (21.00)
Overall			\$ (21.00)

March, 2016

16. Annual General Meeting			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Subtotal			\$ -

Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Printing fee	\$ 0.25	400	\$ 100.00
Official notice	\$ 0.30	20	\$ 6.00
Subtotal			\$ (106.00)
Overall			\$ (106.00)

17. Others			
Expected Revenue			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Membership fee	\$ 120.00	12	\$ 1,440.00
SU subsidies	\$ 1,000.00	1	\$ 1,000.00
Annual printing budget reimbursement	\$ 120.00	1	\$ 120.00
Subtotal			\$ 2,560.00
Expected Expenditure			
Item	Unit Price (HKD)	Quantity	Total (HKD)
Name cards for President, IVP, EVP	\$ 55.00	3	\$ 165.00
Name cards for Ex. Co. except 3 presidents	\$ 45.00	7	\$ 315.00
Subtotal			\$ (480.00)
Overall			\$ 2,080.00

Summary	(HKD)
1. Class Photo Taking	\$ (299.80)
2. Joint Science Inauguration Ceremony	\$ (1,300.00)
3. Graduation Dinner	\$ (37.60)
4. Registration Day	\$ (200.00)
5. Orientation Camp	\$ (298.00)
6. Semester Commencement Dinner	\$ (40.00)
7. Orientation Week	\$ (110.00)
8. Joint Science Singing Contest	\$ (500.00)
9. HKUST Senior Science Student Sharing	\$ (113.50)
10. Sub-committee Function	\$ -
11. Ordering of Society Jacket	\$ 205.00
12. New Executive Committee Information Session	\$ (55.00)
13. Annual Dinner	\$ 190.00
14. Christmas Party	\$ 310.00
15. Annual Election	\$ (21.00)
16. Annual General Meeting	\$ (106.00)
17. Others	\$ 2,080.00
Net balance	\$ (295.90)
Total balance after the session	\$ 5,948.90

Society Chop:

Chan Wing Kin (20211081)
SSCI (IRE) Year 1
President of the Elected Cabinet,
International Research Enrichment Students' Society,
HKUSTSU
Session 2015-2016

Chan Shing Cheong (20263969)
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Financial Secretary of the Elected Cabinet,
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